

# Georgina Peace

Freelance Secretarial Services | House Sitting | Residential Pet Care

Tel: 01600 715884

Mob: 07815 630 495

[georgina@peaceintheoffice.co.uk](mailto:georgina@peaceintheoffice.co.uk)

## Price List

### Secretarial and PA Services

- ❖ **Hourly rate £20 per hour**
  - ❖ **Weekly or temporary positions by negotiation**
  - ❖ **Travel over 10 miles @ 45p a mile**
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### House Sitting and Pet Care

Georgina owns two well behaved and socially polite dogs who usually accompany her. However, if clients prefer they can be left behind. If there are no animals the price will be as shown below minus 10%.

#### **New Client Consultation £12**

A meeting will be arranged for you to meet Georgina and introduce her to your pets at your home and enable you to brief her on the dietary, sleeping, exercising and any other needs of your pet or pets. She will also be able to take your instructions about looking after your home/property.

- ❖ **Hourly Rate £12** (please note that for new clients a New Client Consultation will be required)
- ❖ **Daily Rate £50** (8 hours and includes the New Client Consultation at no extra charge)
- ❖ **Overnight Rate £80** (24 hours)
- ❖ **Weekly Rate £250**
- ❖ **Weekly Rate £300**
- ❖ **Fortnightly Rate £580**
- ❖ **Supplement £6 per day applicable for: Christmas Eve, Christmas Day, Boxing Day, New Year's Eve and New Year's Day**
- ❖ **Supplement for Bank Holidays: £3 per day**
- ❖ **Travel over 10 miles @ 45p a mile**

### House Sitting without Pet Care

If there are no animals the price will be as above minus 10%

#### **Deposit**

A deposit of 25% of the total fee is required in advance for any sitting of 24 hours and more.

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